

**Northwest Regional Library Minutes
Executive Committee Meeting
May 25,2023**

Present: Roy Sourdif, Charlie Lindberg, Samantha Winger and Gracia Nelson

Missing: Cheryl Matzke

Others present: NWRL Director Jim Trojanowski, Michelle Nelson, Office Manager

Call to Order: Chairman R. Sourdif called the meeting to order at 4:08.

Approval of Agenda: G. Nelson/S. Winger moved to approve the agenda with the addition of discussion of adding a building committee. Carried.

Public Comments: None

Approval of Financial Reports: C. Lindberg/S. Winger moved to approve the Financial Report. Carried.

Checks # 11081 through 11152 for a total of	\$78,186.55
Liability checks & EFT's: 030923#1 through 032323#4	\$59,517.70
ACH Payments ACH042023, ACH050823, EFT0425#1	\$14,600.18

The April financial report will be approved at the June full board meeting.

Approval to add Juneteenth as an NWRL holiday for 2023: S. Winger/C. Lindberg moved to add Juneteenth as an NWRL holiday for 2023. Carried.

Discussion on number of Marshall County representation on NWRL Board: This will be further discussed at the full board meeting in June.

Discussion of funding formula for cities and counties: The funding formula is not ready at this time. NWRL has intentions to have it implemented spring of 2024.

The Executive Committee reviewed the proposed changes to the current By-Laws.

Chairman R. Sourdif suggested that there be a building committee formed. In particular, he is concerned with liability issues of having dogs in the regional office.

Reports:

A. Directors Report:

- The Thief River Falls library is in need of a bathroom remodel. This will be discussed at the full board meeting in June.
- Anita Locken met with Jim, Michelle, and the librarians to discuss vacation and sick leave accrual time per pay period.

B. Circulation: There was no discussion on circulation.

Meeting Adjourned at 6:34 pm

Next meetings: June 15, 2023 Full Board
July 20, 2023 Executive Meeting

Respectfully Submitted: Gracia Nelson, Secretary