**Northwest Regional Library Minutes**

**Executive Committee Meeting**

**May 25,2023**

**Present:** Roy Sourdiff, Charlie Lindberg, Samantha Winger and Gracia Nelson

**Missing:** Cheryl Matzke

**Others present:** NWRL Director Jim Trojanowski, Michelle Nelson, Office Manager

**Call to Order:** Chairman R. Sourdiff called the meeting to order at 4:08.

**Approval of Agenda: G. Nelson/S. Winger moved to approve the agenda with the addition of discussion of adding a building committee. Carried.**

**Public Comments:** None

**Approval of Financial Reports: C. Lindberg/S. Winger moved to approve the Financial Report. Carried.**

Checks # 11081 through 11152 for a total of $78,186.55

 Liability checks & EFT’s: 030923#1 through 032323#4 $59,517.70

 ACH Payments ACH042023, ACH050823, EFT0425#1 $14,600.18

The April financial report will be approved at the June full board meeting.

**Approval to add Juneteenth as an NWRL holiday for 2023: S. Winger/C. Lindberg moved to add Juneteenth as an NWRL holiday for 2023. Carried.**

**Discussion on number of Marshall County representation on NWRL Board:** This will be further discussed at the full board meeting in June.

**Discussion of funding formula for cities and counties:** The funding formula is not ready at this time. NWRL has intentions to have it implemented spring of 2024.

The Executive Committee reviewed the proposed changes to the current By-Laws.

Chairman R. Sourdiff suggested that there be a building committee formed. In particular, he is concerned with liability issues of having dogs in the regional office.

**Reports:**

1. **Directors Report:**
* The Thief River Falls library is in need of a bathroom remodel. This will be discussed at the full board meeting in June.
* Anita Locken met with Jim, Michelle, and the librarians to discuss vacation and sick leave accrual time per pay period.
1. **Circulation**: There was no discussion on circulation.

**Meeting Adjourned at 6:34 pm**

**Next meetings:** June 15, 2023 Full Board

 July 20, 2023 Executive Meeting

**Respectfully Submitted**: Gracia Nelson, Secretary