



Greenbush	218-782-2218	Hallock/Karlstad	218-843-2401
Red Lake Falls	218-253-2992	Roseau	218-463-2825
Godel Memorial	218-745-5465	Warroad	218-386-1283
Thief River Falls	218-681-4325	Grygla	218-386-1283
Middle River	218-222-3613		

Job Opening

The **Northwest Regional Library System** has an opening for an **Automation Coordinator**.

The position is a temporary part-time, 25 hours per week, working Monday-Friday for 6 months with the possibility of becoming permanent. Under the general supervision of the Regional Library Director, this position is responsible for providing support and coordination of the regional library's integrated library system (ILS) including software upgrades; maintaining and updating technology and equipment; compiling, generating, and providing reports; maintaining and updating website; running patron overdues; and providing statistics for monthly and annual reports.

Applicants must have a high school diploma or GED; an AA degree or higher degree is preferred. The position also requires a valid driver's license and the ability to travel to all branch locations. Mostly remote work with one day in the office required.

Starting wage: \$20.53/hour

Open until filled

Applications available at www.nwrlib.org

Please return applications to:

Board of Directors
Northwest Regional Library System
210 LaBree Avenue North, PO Box 593
Thief River Falls, MN 56701

Or email to: board@gsuite.nwrlib.org