Job Opening

The Northwest Regional Library System has an opening for an Automation Coordinator.

The position is full time, 40 hours per week, working Monday-Friday. Under the general supervision of the Regional Library Director, this position is responsible for providing support and coordination of the regional library's integrated library system (ILS) including software upgrades; compiling, generating, and providing reports; running patron overdues; and providing statistics for monthly and annual reports.

Applicants must have a high school diploma or GED; an AA degree or higher degree is preferred. The position also requires a valid driver's license and the ability to travel to all branch locations.

Starting wage: \$36,316 annually, with benefits.

Accepting applications through

December 1, 2023

Applications available at www.nwrlib.org Please return applications to:



Jim Trojanowski, Director

Northwest Regional Library System 210 LaBree Avenue North, PO Box 593 Thief River Falls, MN 56701 Or email to:

trojanowskij@gsuite.nwrlib.nwrlib.org