

**Northwest Regional Library Minutes
Board Meeting
August 18, 2022**

Present: Charlie Lindberg, Samantha Winger, Marita Becker, Rob Burkel, Heni Lindberg, Connie Moe, Jean Johnson, Nathan Guillemette, and Gracia Nelson

Others present: NWRL Director Jim Trojanowski, Michelle Nelson, and Sandra Melby representing Middle River.

Call to Order: Samantha Winger called the meeting to order at 4:32 pm

Public Comments: None.

Nathan Guillemette was welcomed as the new Red Lake Falls representative, and Sandra Melby representing Middle River Legacy Center was introduced.

Sandra Melby spoke of her community's desire to open a library link in their Middle River Legacy Center. They have received donations of furniture for their proposed library. Jim stated that many of the books they currently have will need to be disposed of as they are old. Jim suggested that ARPA funding could be available for books and suggested that libraries in our region could donate some of their duplicate books. Their potential opening date is January 1, 2023.

Approval of Agenda: C. Lindberg/C. Moe moved to approve the Agenda. Carried.

Approval of July Board Minutes: M. Becker/C. Lindberg approved the July Board Minutes. Carried.

Approval of Financial Reports: R. Burkel/C. Moe moved to approve the Financial Report. Carried.

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| Checks # 10588 to 10638 for a total of | \$37,129.70 |
| ACH0727.1 | \$18,157.92 |
| EFT's: 072822EFT1 through 081122EFT3 | \$27,220.90 |
| Liability Checks | \$52,726.46 |
| Voided Checks #10599 and 10610 | \$598.70 |

Approval to open a Link Site in the Middle River Legacy Center: C. Lindberg/R. Burkel moved to approve opening a Link Site in the Middle River Legacy Center conditional to Middle River approving funding of \$6,000 plus 3% to NWRL. Carried.

Approval to permit staff to donate sick leave to an employee with serious illness under Employee Policy 8.2.1: G. Nelson/J. Johnson moved to approve permit staff to donate sick leave to an employee with serious illness under Employee Policy 8.2.1. Carried.

Board members received and reviewed the new Regional Board Member manual.

Reports:

- A. **Directors Report:** Jim has presented the 2023 Budget Request to eight of our county/cities and has received approval for 3% increase from six of the entities. Board members reiterated that we need to quit deficit spending every year. The Budget will not be finalized until we know what the state funding and insurance costs will be.
- B. **Circulation:** Jim reported that program attendance is up, summer reading is up and circulation is rebounding. The Greenbush library is way up in numbers.

Meeting Adjourned: Meeting Adjourned at 5:37 pm.

Next meetings: Sept 23, 2022 Executive Committee at 1:30 at the Marshall County Courthouse
October 20, 2022 Board Meeting