

**Northwest Regional Library Minutes
Executive Board Meeting
June 16, 2022**

Present: Darryl Tveitbakk, Gracia Nelson, Charlie Lindberg, Cheryl Matzke

Others present: NWRL Director Jim Trojanowski, NWRL Office Manager Michelle Nelson, Sandra Melby, representative of the Middle River, by cell phone.

Call to Order: Chair D. Tveitbakk called the meeting to order at 4:02 pm

Public Comments: None.

Approval of Agenda: G. Nelson/C. Lindberg moved to approve the agenda. Carried.

Approval of Financial Reports: C. Lindberg/G. Nelson moved to approve the Financial Report. Carried.

Approval to add Middle River Link Site: C. Matzke/C. Lindberg moved to approve the Addition of the Middle River Link Site. Carried.

Approval of 2021 Annual Report: G. Nelson/C. Lindberg moved to approve the 2021 Annual Report. Carried.

Approval of 2022 ACHF Application: C. Lindberg/G. Nelson moved to approve the 2022 ACHF Application. Carried.

Approval of Interactive Meeting Policy: G. Nelson/C. Lindberg moved to approve the Interactive Meeting Policy. Carried.

Approval of Library Use Policy: C. Lindberg/G. Nelson moved to approve the Library Use Policy. Carried.

Approval of 2023 RLBS Application: G. Nelson/C. Lindberg moved to approve the 2023 RLBS Application. Carried.

Board Manuals: Jim has been reviewing what is required of board members and will be updating them.

Budget Requests: The budget request meetings with our region counties and cities have been scheduled.

Sandra Melby, representative of the proposed Middle River Link Site, met with the executive committee via phone. She gave a background of Middle River's interest in becoming a link with NWRL. Their goal is to be on board January 1, 2023

Reports:

- A. **Directors Report:** Director Trojanowski advised the board that he, Charlie and Gracia met to discuss the Agency Agreement. The ARPA grant has been extended to December 31, 2022. The Audit has been extended to July 31. NWRL is working on the 2023 preliminary Budget for presentation to the board at the July board meeting. Nathan Guillemette is the new Red Lake County representative.
- B. **Circulation:** As submitted with the board packet.

Adjourn: Motion to adjourn the meeting at 5:54 by C. Lundberg. Carried.

Next meetings: July 21, 2022 Board Meeting

August 18, 2022 Board Meeting

Meeting adjourned.