

**Northwest Regional Library Minutes
September 15, 2021**

The Northwest Regional Library Board met by using web conferencing Zoom. All votes during the meeting were submitted by board members answering aye or nay.

Present: Samantha Winger, Gracia Nelson, Darryl Tveitbakk, Heni Lindberg, Glenice Johnson, Charlie Lindgren, Cheryl Matzke, Darlene Bates, and Judy Pulczynski

Others present: None

Call to Order: Chair D Tveitbakk called the meeting to order at 2:30 pm.

Public Comments: None.

Discussion items:

- Director Trojanowski is on a 30-day medical leave.
- Recently, Clair Koland was hired as the new Office Manager. She received training, and has submitted her resignation, effective immediately.
- **C. Matzke/C Lindgren moved to approve advertising for an Office Manager. Carried.**
- Chairman Tveitbakk stated that Stephanie Johnson, who worked as the Kitchigami Regional Library Director, has recently resigned that position, and may be interested in working in the director position for NWRL during Jim Trojanowski's absence. The Contract for Library Services would initially be month by month, and would include handling the annual audit, payroll, general office operation, and employee supervision. **J. Pulczynski/D. Bates moved to enter into a contract with Stephanie Johnson for up to \$4,000 a month plus motel and mileage.**

G. Johnson/J. Pulczynski moved to adjourn the meeting at 2:52 pm. Carried.

Respectfully submitted.

Gracia Nelson, Secretary