

**Northwest Regional Library Minutes
January 21, 2021**

Due to the worldwide coronavirus spread, the Northwest Regional Library Board met by using web conferencing Zoom. All votes during the meeting were submitted by board members answering aye or nay.

Present: Connie Moe, Gracia Nelson, Samantha Winger, Darryl Tveitbakk, Cheryl Matzke, Darlene Bates, Michele McCraw, Rob Burkel, Judi Pulczynski, Deland Swanson, and Charlie Lindberg

Others present: NWRL Director Jim Trojanowski and Kerri Gackle

Call to Order: Chair C. Moe called the meeting to order at 4:36 pm.

Public Comments: None.

Approval of the Agenda: G. Nelson/J. Pulczynski moved to approve the agenda. Carried.

Introductions: Michele McCraw representing the City of Thief River Falls and Carmen Harmoning, Red Lake County representative were welcomed as new board members.

Approval of Minutes: C. Lindberg/C. Matzke moved to approve the December 17, 2020 minutes. Carried.

Approval of the Financial Report: C. Matzke/B. Burkel moved to approve the December 17, 2020 Financial Report. Carried.

EFT payments check numbers 721 to 728 for a total of \$6,159.35
Check payments numbered 9825 to 9870 for a total of \$28,332.38

Reports:

- A. **Directors Report:** Director Trojanowski advised the board that he has been focusing on purchasing patron recommendations and bestsellers, including a number of patron recommendations to the OverDrive collection. He encouraged the Branch Librarians to add titles to the cart.

Kerri Gackle resigned her position effective 12-25-2020. She agreed to stay on until her replacement is hired and trained. NWRL received 8 applications for the Office Manager position and three interviews were conducted on January 15th and January 19th. Amanda Walton has been hired and will begin her employment on February 1.

Director Trojanowski reported that CRPLSA is asking for a smaller increase in RLBS and a change in the funding formula that would be more beneficial to our region. The last funding increase was in 2009. Each of the twelve regional public library boards must approve the proposal before it goes to the governor and legislation for their approval.

The 2% budget requests from the region's counties and cities were approved, with the exception of Grygla which doubled their share to \$2,000, Kittson County a .75% increase and an increase of \$47 from the City of Thief River Falls.

- B. **Circulation:** Circulation and programming is down about 1/3rd due to COVID19.

Old Business:

- A. **Approval of 2021 Budget:** D. Tveitbakk/S. Winger moved to approve a 1.5% COLA. D. Tveitbakk amended the motion to approve the 1.5% COLA and to include the 2121 Budget, seconded by S. Winger. Carried.

New Business:

- A. **Election of officers:** M. McCraw/R. Burkel moved to approve the following 2021 NWRL Board slate of officers: Motion Carried.

Chair:	Darryl Tveitbakk
Secretary:	Gracia Nelson
Treasurer:	Cheryl Matzke
Member at Large:	Charlie Lindberg

- B. **Discussion and approval of 2021 COLA:** D. Tveitbakk/S. Winger moved to approve a 1.5% COLA. D. Tveitbakk amended the motion to approve the 1.5% COLA and to include the 2121 Budget, seconded by S. Winger. Carried.

- C. **Approval of CRPLSA RLBSS funding request for 2021:** D. Tveitbakk/C. Lindberg moved to approve the CRPLSA RLBSS funding request for 2021. Carried.

Next Meeting: February 18, 2021 4:30 pm

Meeting Adjourned at 6:10 pm

Respectfully submitted.

Gracia Nelson, Secretary