

Northwest Regional Library Minutes
July 16, 2020

Due to the worldwide coronavirus spread, the Northwest Regional Library Board met by using web conferencing Zoom. All votes during the meeting were submitted by board members answering aye or nay.

Present: Connie Moe, Gracia Nelson, Darlene Bates, Samantha Winger, Judy Pulczynski, Glenice Johnson and Charlie Lindberg

Others present: NWRL Director Jim Trojanowski and Kerri Gackle

Call to Order: Chair C. Moe called the meeting to order at 4:30 pm.

Public Comments: None.

Approval of the Agenda: Nelson/Winger moved to Amend Approval of the March minutes to Approve the June minutes. Carried. Nelson/Johnson moved to approve the agenda. Carried.

Approval of Minutes: Pulczynski/Bates moved to approve the June 18, 2020 minutes. Carried.

Approval of the Financial Report: Nelson/Pulczynski moved to approve the Financial Report. Carried. This financial report covered the period from May 22, 2020 to July 16, 2020.

EFT payments check numbers 673 to 680 for a total of \$3,445.85

Check payments numbered 9637 to 9682 for a total of \$51,720.01

Reports:

- A. **Directors Report:** Director Trojanowski welcomed back Charlie Lindberg to the NWRL Board. Charlie will be representing Kittson County. He also informed the board that they had received three unemployment claims filed in June and he has challenged all of them. He will be interviewing for the Greenbush position on Friday.

All branch libraries are open, some on a limited basis and most are continuing to provide curbside service.

In a couple of weeks NWRL will implement automatic renewals. For patrons who have not returned their items by the due date, Evergreen will renew the items up to two times. However, if they have more than \$30 in fines and/or their card has expired, or they have already been renewed twice, the items will not be renewed.

- B. **Circulation:** Circulation is down due to COVID 19, but digital circulation and the use of Hoopla in the branch libraries continues to increase.

New Business:

A. Approval of Arts and Cultural Heritage Fund Application: Johnson/Winger moved to approve the ARTS and Cultural Heritage Fund Application. Carried.

This grant funds the Legacy program.

B. **2021 Budget:** Director Trojanowski has been working on the 2021 budget and after considerable thought, he will be asking for a 2% increase from the cities and counties. The exception is for the City of Grygla, who he will be asking that they increase their funding from \$1,000 to \$2,000.

C. **City and County Budget Meeting Schedule:** Beginning July 20th, Director Trojanowski will be meeting with each of the city and county government agencies to present the 2021 Budget.

Next Meeting: There will be a full meeting of the board on Thursday, August 20, 2020.

Meeting Adjourned: 5:38 pm

Respectfully submitted.

Gracia Nelson, Secretary