

Northwest Regional Library Minutes
May 16, 2019

Present: Connie Moe, Gracia Nelson, Deland Swanson, Samantha Winger, Jerald Brown, Glenice Johnson, Heni Lindberg, Darryl Tveitbakk, Kim Johnson, and Judy Pulczynski,

Others present: NWRL Director Kristi Hanson

Public Comments: None

Call to Order: Vice Chair Moe called the meeting to order at 4:30 pm.

Approval of the Agenda: Johnson/Pulczynski moved to approve the agenda. Carried.

Approval of April Minutes: Tveitbakk/Swanson moved to approve the April 18, 2019 minutes. Carried.

Financial Report: Nelson/Winger moved to approve the financial reports. Carried.

EFT payments check numbers 561 to 568 for a total of \$9,011.79
Check payments numbered 9060 to 9104 for a total of \$18,370.86

Reports:

- A. **Directors Report:** Hanson reported that she is continuing to complete projects, keeping our new director, Jim Trojanaowski, informed on a day to day basis of things that need to be done. June 28th will be her final day as director of NWRL. Dawn Korynta, Godel librarian, is also retiring June 28th.
- B. **Circulation:** Karlstad Library is seeing an increase in circulation as a result of added Saturdays. Discussion on the long wait for requested eBooks.

Old Business:

- A. **New Director update:** Trojanaowski's first day will be June 17th.
- B. **Website:** Everything has been transferred to the new website, and the front page should be ready to go within the week. Hanson will send a letter to our previous website company, Design Angler, requesting reimbursement of \$1000 that had been paid them for work that was not completed.
- C. **Ford EcoSport:** Hanson invited members to view the new logo on the Ford EcoSport.

New Business:

- A. New Godel Branch Librarian:** Renay Myszkowski has been hired as the new Godel librarian and will begin work in a couple of weeks.
- B. Jail Services going forward:** Advance copies of books have been dropped off at the new Pennington County Jail. Plans are being made to have book club meetings with book discussions at the jail.
- C. Things for new director to think about:** Hanson listed several items that our new director should think about:
 - 1. Review the Joint Powers agreement.** The current agreement between cities, counties, and NWRL has not been updated for years.
 - 2. Strategic Plan Goals for 2020:** We have listed 3 goals, and our new director may want to add two more.
 - 3. I.T. meeting with LARL:** LARL does the tech support for Evergreen.
 - 4. Roseau Branch Librarian:** The Roseau librarian position continues to be shared by several people. Jim will do the hiring for the Roseau position.
 - 5. Written memo of understanding between NWRL and FOL/Advisory Boards** as to who does what.
 - 6. Carnegie:** Look further into moving the NWRL headquarters to the Carnegie building.
 - 7. 2020 Budget:**

Next Meeting: Thursday, June 20, 2019