

**Northwest Regional Library Minutes**  
**June 20, 2019**

**Present:** Laura Brickson, Connie Moe, Gracia Nelson, Deland Swanson, Samantha Winger, Jerald Brown, Glenice Johnson, Heni Lindberg, Kim Johnson, Judy Pulczynski, Linda Pavek, Marjorie LaCoursiere, and Cheryl Matzke

**Others present:** NWRL Director Kristi Hanson and newly hired NWRL Director Jim Trojanowski

**Public Comments:** None

**Introduction of new director, Jim Trojanowski:** Director Trojanowski was introduced to the NWRL board. He began work on June 17<sup>th</sup>.

**Call to Order:** Chair L Brickson called the meeting to order at 4:30 pm.

**Approval of the Agenda:** C.Moe/L.Pavik moved to approve the agenda. Carried.

**Approval of April Minutes:** J.Pulczynski/D.Swanson moved to approve the May 16, 2019 minutes. Carried.

**Financial Report:** C.Matzke/L.Pavek moved to approve the financial reports. Carried.

EFT payments check numbers 569 to 576 for a total of \$9,036.44  
Check payments numbered 9105 to 9159 for a total of \$23,077.62

**Reports:**

- A. **Directors Report:** K. Hanson reported that she is finishing up projects, and working with our new director, Jim Trojanowski. The week of the 24<sup>th</sup> will be spent visiting the nine libraries in the NW Region with Jim. Kristi's last day is June 28<sup>th</sup>. Dawn Korynta, Godel librarian, is also retiring June 28<sup>th</sup>.
- B. **Circulation:** A. Sather ran the numbers and found the reason for the high 2017 circulation numbers in the Thief River Falls library.

**Old Business:**

- A. **Godel librarian update:** The newly hired Godel librarian has resigned. In her place, Jodi Gulden has been hired. Dawn Korynta will assist with her training.
- B. **Website:** Board members were asked to contact our director if we notice any glitches in the website. **Director** Hanson did not receive a response from

Design Angler so J. Trojanowski will proceed to file a claim against them in Small Claims Court for reimbursement of \$1,000 that was paid for services which we did not receive.

- C. **RLBSS Funding:** Director Hanson advised the board that although the 2019 legislature did not appropriate additional funding for libraries, they did not reduce what we will receive. The state pays for 1/3 of libraries funding and cities and counties fund the balance.

**New Business:**

- A. **City and county budget meetings:** J. Trojanowski will begin scheduling cities and counties for their 2020 budget meetings.
- B. **2019 budget-second half:** Director Hanson stated that we started the 2019 budget year with a \$17,000 deficit, and we will end the year in the black. We should not have to spend funding from our savings account and will have a reserve funding for 6 months.
- C. **Legacy funding 2020:** We will be receiving \$62,000 for Legacy funding.
- D. **Extension meeting:** Friday, June 21<sup>st</sup>.

**Motion by L Pavek/M. LaCoursiere to adjourn the meeting. Passed**

**Next Meeting:** Thursday, July 18, 2019