

Northwest Regional Library Minutes
January 23, 2020

Present: Connie Moe, Gracia Nelson, Deland Swanson, Jerald Brown, Darlene Bates, and Cheryl Matzke

Others present: NWRL Director Jim Trojanowski

Call to Order: Vice Chair C. Moe called the meeting to order at 4:32 pm. Director Jim Trojanowski was sick on our regular scheduled meeting of January 16th so our meeting was rescheduled for January 23. We did not have a quorum so an informal meeting was held.

Public Comments: None.

Approval of the Agenda: The agenda was reviewed.

Approval of Minutes: No approval

Financial Report: The financial report was reviewed and not approved.

EFT payments check numbers 625 to 632 for a total of \$7,767.19
Check payments numbered 9455 to 9492 for a total of \$41,671.68

Reports:

- A. **Directors Report:** Ryan Korczak resigned as a branch librarian in Greenbush. Sarah Nelson, who has been working as a sub at the Greenbush Library, has accepted the position. The Minnesota State Demographic Center and State Library Services are partnering to encourage public libraries to become Questionnaire Assistant Centers for the upcoming census. Libraries that serve as a QAC agree to offer Internet access points so that people may complete the forms online. Library staff will be able to assist them. Quinn County Health Services in Newfolden has asked NWRL to partner with them for providing spaces for nursing mothers. There are grants available to help fund the spaces. Director Trojanowski has signed an agreement with Hoopla Digital Service to provide digital eBooks, TV series, videos etc. We pay only if someone uses this service. Hoopla Digital offers between 400 -500,000 items. This service should be ready to go in one month and NWRL will advertise when it is up and operating.
- B. **Circulation:** Circulation continues to trend lower. However, digital service is up. Only 61% of the video budget was spent.

Old Business:

- A. **Joint Powers Agreement:** Board members reviewed the suggested changes made to the January 1, 1991 Joint Powers Agreement between NWRL and counties/cities in our region. This will be addressed again and voted on at the February 20, 2020 meeting.

New Business:

A. Election of Officers. Rescheduled for February 20th meeting.

Meeting adjourned.

Next Meeting: There will be a full meeting of the board on Thursday, February 20, 2020.

Respectfully submitted,

Gracia Nelson, Secretary.