

**Northwest Regional Library Minutes  
February 20,2020**

**Present:** Connie Moe, Gracia Nelson, Deland Swanson, Jerald Brown, Linda Pavek, Samantha Winger, Darryl Tveitbakk, Darlene Bates, Glenice Johnson, Cheryl Matzke, and Rob Burkel

**Others present:** NWRL Director Jim Trojanowski

**Call to Order:** Chair C. Moe called the meeting to order at 4:28 pm

**Public Comments:** None.

**Approval of the Agenda:** G.Nelson/J.Brown moved to approve the agenda. Carried.

**Approval of Minutes:** D.Tveitbakk/G.Johnson moved to approve the December 19, 2019 and January 23, 2020 minutes. Carried.

**Financial Report:** D.Bates/J.Brown moved to approve the January 2020 and February 2020 financial reports. Carried.

EFT payments check numbers 625 to 632 for a total of \$7,767.19  
Check payments numbered 9455 to 9492 for a total of \$41,671.68

EFT payments check numbers 633 to 640 for a total of \$6,273.64  
Check payments numbered 9493 to 9532 for a total of \$35,571.45

*There was no quorum at the January 23, 2020 NWRL board meeting so December 19, 2019 and January 23, 2020 Minutes and the January and February 2020 Financial Reports were approved at this meeting.*

**Reports:**

**A. Directors Report:**

- Hoopla digital service for e-books and audio books, videos, comics, and music are expected to be up and running by the final week in February. We will continue to use OverDrive as it carries a larger selection of newer books.
- Jim has sent a list of outdated books to the library branches to be weeded out.
- Midwest Tape is the new vender being used for purchase of videos. It offers collection tools that make it easier to identify titles likely to circulate.
- Jim was just notified that the price of TSheets (employee electronic timesheets) is nearly doubling in price starting March 1<sup>st</sup>. Jim will be looking further into this price increase.
- There is an incident in one of the branch libraries with an individual plugging the toilets.

**B. Circulation:** Digital circulation in the branch libraries is increasing.

**Old Business:**

- A. **Joint Powers Agreement:** Board members reviewed changes made to the January 1, 1991 Joint Powers Agreement. After a discussion, Jim will draft further changes to be discussed at the March meeting.

**New Business:**

- A. **Election of Officers:** C.Matzke/D.Swanson moved to approve the following slate of officers:

President: Connie Moe

Vice President: Darryl Tveitbakk

Secretary: Gracia Nelson

Treasurer: This position is open pending the status of Kim Johnson, who has served as Treasurer in 2019

Member at Large: Cheryl Matzke

Motion carried.

**Meeting adjourned.**

**Next Meeting (Full Board):** Thursday, March 19, 2020

Respectfully submitted,

Gracia Nelson, Secretary.