

**Northwest Regional Library Board Minutes
February 15, 2018**

Present: Sara Kenfield, Gracia Nelson, Judy Pulczynski, Connie Moe, Elvera Cullen, Marjorie LaCoursiere, Laura Brickson

Others present: Kristi Hanson, Kerri Costello, Judy DuChamp, Alexandria Narverud

Call to Order: President Sara Kenfield called the meeting to order at 4:30 pm.

Approval of the Agenda: Pulczynski/Brickson moved to approve the agenda. Carried.

Public Comments: Members of the public commented on the NWRL board meeting process and on library programming.

Approval of January Minutes: Brickson/Cullen moved to approve the January 19, 2018 minutes. Carried.

Financial Report: Pulczynski/Moe moved to approve the financial reports. Carried.
EFT payments check numbers 441 to 448 for the total of \$7,495.59
Check payments numbered 8337 to 8389 for the total of \$36,276.35

Reports:

- A. Directors Report:** Staffing issues, TRF library book sale going on, weeding out duplicate titles. May be able to give some of the duplicates to the new Pennington County Jail inmate library. Nearly 50% of public used the new self-check station at the TRF library. Three libraries in the region will be doing inventory in 2018.
- B. Circulation:** Circulation numbers are good but down somewhat due to winter weather and less Legacy programs in the fall and winter. More programs will be presented in the spring. Many new library cards were issued in TRF. James Smith presented a very nice program at the Carnegie Building.

Old Business:

- A. Job Postings: Roseau Librarian and Thief River Falls Librarian jobs have been posted. Also, the NWRL Technology Support/IT position will be posted next week. The posting is open until March 15th at which time interviews will be set up.

New Business:

- A. New Employees at TRF: The following employees have been hired and trained at the TRF Library:**
 - Youth Services:** Tiffany Barta
 - Library Assistants:** Linda Gilbertson, Johnny Whitley and Desiree Giffen
 - Sub:** Eric Hanson.
- B. Interim Librarian for TRF Library:** Pauline Helgeland is taking the position as the Interim Librarian for TRF. Pauline has a library degree and has worked for NWRL for 15 years.
- C. New NWRL board member for Kittson County** will be starting in March.

- D. **Local poet, Scott Cameron**, will be visiting several libraries in the region. He will be promoting his books of poetry and donating the funds to the local libraries.

Next Meeting: March 15, 2018